

PART-II

(To be filled by Administration Branch-II)

B&P Branch may please find enclosed above bills for Rs. _____ regarding reimbursement of Telephone/ Mobile/ Broadband charges submitted by Shri/Smt./Ms. _____." After scrutiny of the claim, the admissible amount comes to Rs. _____ for payment.

CERTIFIED THAT:

- (1) Necessary entries have been made at Page No. _____ Sl. No. _____ in the Telephone Bill Register.
- (2) The Bill(s) is/are in order and may be paid by B&P Branch. Steps have been taken to ensure that double payment is not made on this account.
- (3) Sanction to Incur an expenditure amounting to Rs. _____ has been obtained from the Competent Authority vide note dated _____.

B&P Branch

HEAD OF THE BRANCH/UNDER SECRETARY